**Quick Reference Guide** 

## **ACCESSING MY HEALTH RECORD**

From Tuesday 21<sup>st</sup> April 2020, approved health professionals in Eastern Health can view a patient's My Health Record through the EMR, when required for patient care.

**My Health Record** may contain discharge summaries from other hospital networks, shared GP health summaries, pathology and radiology results, alert and allergy information, medication information and Advanced Care Plans.

1. Access PowerChart and click on the link 'My Health Record' on the left hand side of the screen as indicated in the red box below.

**Note** that this link will automatically appear if your role has been approved by the appropriate EH committee.







## easternhealth

2. The following screen will then appear.

FEDERAL MARTY	×			
Alleraies: Alleraies N	ot Recorded		Sex:F DOB:1 Age: 56 Years	Clinical Unit: Clinical Decision Unit UR:12 Loc:CDU BHH TDr:Alt
Alerts: Not Recorded		ACD Alert: N	Weight:	Inpatient [06/12/2019-08:52:00 to <no -="" date="" discharge="">] Medic</no>
Menu		< 🔹 🔸 My Health Record		
Patient Information		A		
Nursing Viewpoint				
GP View				🔒 Gain Access
Histories				
Allergies/Sensitivities	🕈 Add			
Dx, Problems/Alerts			Health Record Overview Medicare Overview Pathology Diagnostic Imag	ing Prescription & Dispense Medicines Others
Dx, Current Procedures				
Medications	🕈 Add		Health Record Overview	
MAR				
MAR Summary				
Orders	🕈 Add		This is not a complete view of the individual's health information. For more information	about the individual's health record or data, please consult the
Results Review			individual or other healthcare professional as needed.	
Interactive View				
Clinical Deterioration			A There are as Desuments qualitable on the My Licelik Decord sizes the last Chared Lice	allh Currensen/
Documentation			There are no bocuments available on the wy Health Record since the last shared He	aut Summary.
Clinical Notes				
Continuous Notes			No Shared Health Summary available	
Immunisation				
Activities / Interventions				
Plan of Care Summary			Documents available on the My Health Record in the last 12	months 3 Items
Patient Appointments			·	
Form Browser				
Growth Chart				
Advanced Graphing				
My Health Record				

- 3. Click on the tabs 'Pathology', 'Diagnostic Imaging' etc. as required to view a list of related documents available there.
- 4. In the example below, the 'Diagnostic Imaging' tab has been selected; the blue icon on the right hand side against the radiology record should be clicked to view the particular document's contents.

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Allemies: Allemies N	at Recorded			Sex:F	Arren 56 Vepro		Clinical Unit:	Clinical Decision Unit		UR:1267 TDr:Abd
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Histories										
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Dx, Current Procedures										
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MAR										
MAR Summary										
Orders	🕈 Add		This is not a	complete view of the individua	I's health informal	tion. For more in	formation about the indivi	dual's health record or data	, please consult th	e
Results Review			Individual of	other nealthcare professional	as needed.					
Interactive View										
Clinical Deterioration			From 5 46/6	4/2018 🚔 To	16/04/2020		Mou	Group results by 0	Organisation	
Documentation				4/2010	16/04/2020		View	,, -		
Clinical Notes										
Continuous Notes			Q. Search:					First Previous	1 Next	Last
Immunisation			Showing 1 to 7 of 7	entries						
Activities / Intervention:			Imaging Date	Organisation	Examination	Modality A	Anatomical Region	Anatomical Location	Laterality A	
Plan of Care Summary			inaging bate 🔻	organisation	Examination	modanty	Anatonnical Region 🦷	Anatomical Eocation	Lateranty +	
Patient Appointments			30-Dec-2019	Eastern Health	Abdomen	Radiology		NoInformation		1
Form Browser			24 Dec 2010	Eastern Health	Chost X Day	Dadialogy		Nelsformation		
Growth Chart			24-Dec-2019	Easiem neailí	Cilesi A-Ray	reautology		Nomormauon	L	
Advanced Graphing			10-Dec-2019	Eastern Health	Chest X-Ray	Radiology		NoInformation	N.	1
My Health Record			00 410 0040	Managh Madiagl Capture	ur	Laboratory		Malaformation	45	
			28-Aug-2018	Monash Medical Centre	UE	Laboratory		Nointormation		





6. In the event that the patient's demographic details in our Patient Administrative System do not match those in My Health Records' database, the following will be displayed in the My Health Record mPage initial screen:

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	Patient Summary						
	A Failed to retrieve the patient's My Health Record status. No IHI was found for this patient and so the My Health Record cannot be accessed.						
	Health Record Overview Medicare Overview Pathology Diagnostic Imaging Prescription & Dispense Medicines Others						
	▲ No IHI was found for this patient and so the My Health Record cannot be accessed. [Code: ; Origin: ]						

This could be due to an incorrect data item in either system. It could also mean that the patient is a newborn or ineligible for Medicare. If this screen appears, you will need to obtain information directly from other treating health practitioners and not through My Health Record.

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